

Operator's Guide for **Producer Mode**

(This Operator's Guide covers Producer Mode only)

LCD Display, Function Keys, & Cursor Keys

- The top row of buttons will have their function displayed on the screen above. The cursor-bar is controlled using the ▼ & ▲ keys. *Select* chooses the highlighted item.
- Press *Mode*, then choose *Choose Show* to select a show*.
- Press *Mode*, then choose *Director's Mode* to select *Talent* (on-air control) or *Producer* (screener phone).

*Series 2101 only

Caller Next Buttons

- Forces a caller in the Next Queue to the top of the Queue.

Handset/Headset Line Buttons

- Places a line on the Handset, Headset, or Speakerphone.

Telephone Handset

Handset is inactive when the Speaker Phone LED is Lit.

Speaker Phone

- Pressing this places any calls on the handset onto the built-in speaker phone

Mute

- Mutes the handset or speaker phone microphone

Busy All

- Causes lines to become "busy" (engaged) to incoming callers.

Next

- Places the line ringing the longest on to the Handset/Headset or speaker phone.

Hold Button

- Places an active calls in that column on hold.

Drop Button

- Drops any unlocked calls in that column

Screened Hold

- Places a call at the bottom of the Screened Queue

Status Symbols

See other side for details.

Telos Desktop Director Status Symbols™ in **Producer Mode**



This line is assigned to your show, but is currently idle.



This line is in use in another studio.



This line is ringing.



This line is on hold.



This line is on-air on the Caller 1 fader.



This line is on-air on the Caller 2 fader.



This line is on-air & locked - Caller 1 fader
The Talent can unlock this line by pressing the left line button.



This line is on-air & locked - Caller 2 fader
The Talent can unlock this line by pressing the right line button.



The caller on this line has been screened.



The caller on this line has been screened and is up next.
Call will be placed on air when Talent presses next button.



This line has been "busied" by the busy-all function
Press X button to cancel busy-all.



This line is currently in use on the handset (or headset)



This line is currently in use on the speakerphone)



This line is not assigned for this show configuration